



North Shore Library Board Minutes
Thursday, January 19, 2023
9:00 a.m.

Library Community Room and Zoom
Meeting is available in person and via Zoom

Zoom Access: <https://us02web.zoom.us/j/2590527806>

Meeting ID: 259 052 7806

Passcode: Library22

Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799; Meeting ID: 259 052 7806

1. Call to order and Roll Call

Meeting was called to order by President Glaisner at 9:02 a.m.

Present: Anderson-Knight, Bartels, Glaisner, Grady, Smanz, Zitzer

Excused: Kabara, Seem, Shaw

Also present: John Mann, Mannedge Consulting; Rick Meyer, Amplify Partners; Paul Pedersen, NSL Foundation President; Karl Warwick, City of Glendale Administrator; Heidi Muehlhausen, NSL Head of Circulation Services

2. Public Comment

There was no public comment.

THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.

3. CONSENT AGENDA:

Minutes: Library Board: 12.15.2022

December 2022 Invoices

2022 YTD Financials

Motion made by Zitzer/Grady to approve the consent agenda. Motion carried unanimously.

UNFINISHED BUSINESS

4. Discussion/Action Rinka Contract

CLOSED SESSION

You are hereby notified that the North Shore Library Board will convene into closed session upon motion duly made and seconded as required under §19.85(1), Stats. The purpose of the closed session is for the following:

- Pursuant to Sec. 19.85(1)(e) - Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other specified public business, whenever competitive or bargaining reasons require a closed session (specifically regarding the Capital Campaign fundraising consultant presentations).

You are further notified that at the conclusion of the Closed Session, the Library Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion made by Bartels/Grady to move in to Closed Session. Motion carried unanimously.

MOTION TO RECONVENE IN TO OPEN SESSION: to consider or act upon matters discussed in Closed Session

Motion made by Bartels/Grady to move in to open session. Motion carried unanimously.

Motion by Grady/Bartels to authorize moving forward with the October 3, 2022 Rinka contract through the schematic design process. Motion carried unanimously.

NEW BUSINESS

5. Discussion/Action Capital Campaign fundraising consultant presentations

Rick Meyer from Amplify Partners and Paul Pedersen (President of the NSL Foundation) gave presentations on fundraising options for the Capital Campaign. The board will follow up at a later meeting

UNFINISHED BUSINESS

6. Update from the Friends of the Library and the Library Foundation

The Friends purchased the new red Steelcase chairs to replace the red upholstered oak chairs.

7. Update from Community Trustees

There were no reports.

8. Update from Nicolet School District

There was no report.

9. Director's Report

Gould reported that she will be attending the LibLearnX library conference January 25-30. A safety audit was conducted and the result was included in the board packet. A human resources audit will take place on January 19. The program featuring author and Nicolet alum Tom Haig had 124 attendees. Gould thanked the board for their support when she was out of town due to her mother's illness.

10. Update on Fundraising Campaign

President Glaisner stated that a working committee is needed for the campaign. Approximately \$225,000 is in the Capital fund.

11. Policy Review (Selection, Collection Development, Request for Reconsideration)

Policy review will take place in February.

NEW BUSINESS

12. Set date for Staff Appreciation event

Gould will establish a date in early March to recognize staff.

13. Future Agenda Items:

The 2022 Annual Report will be on the agenda in February for board approval.

14. Adjournment until February 16, 2023 at 9:00 a.m.

Motion made by Zitzer/Grady to adjourn at 10:58 a.m. Motion carried unanimously.

Respectfully submitted by Rhonda K. Gould, Library Director and Recording Secretary