



**North Shore Library Board Minutes**  
**Thursday, February 16, 2023**  
**9:00 a.m.**

**Library Community Room and Zoom**  
*Meeting is available in person and via Zoom*

**Zoom Access:** <https://us02web.zoom.us/j/2590527806>

Meeting ID: 259 052 7806

Passcode: Library23

Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799; Meeting ID: 259 052 7806

**1. Call to order and Roll Call**

Meeting was called to order by President Glaisner at 9:00 a.m.

Present: Anderson-Knight, Bartels, Glaisner, Grady, Kabara, Seem, Smanz, Zitzer

Excused: Shaw

Also present: Karl Warwick, City of Glendale Administrator; Liz Aelion, Village of Fox Point Trustee, Rob Cronwell, City of Glendale resident; Haley Samuelson, NSL Head of Adult Services

**2. Public Comment**

There was no public comment.

**THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW:**

**3. CONSENT AGENDA:**

**Minutes:** Library Board: 01.19.23

**January 2023 Invoices**

**2023 YTD Financials**

Motion made by Zitzer/Grady to approve the consent agenda. Motion carried unanimously.

**UNFINISHED BUSINESS**

**4. Update from the Friends of the Library and the Library Foundation**

The Friends book sale is scheduled for April, their newsletter will come out next month. The Friends can use book donations. The Foundation has been dormant.

**5. Update from Community Trustees**

River Hills: Nothing to report.

Fox Point: Nothing to report.

Glendale: Nothing to report, however, President Glaisner and Director Gould should meet with Glendale officials to discuss campaign.

Bayside: Nothing to report.

**6. Update from Nicolet School District**

Dr. Kabara reported that indoor construction has started at Nicolet High School. The NHS robotics team held a program at the library that was well received.

**7. Director's Report**

Director Gould stated that the annual report has been completed and is ready for approval. She and Amanda Caivano attended Wisconsin Library Association's Legislative Day at the State Capitol on February 7. The management team has met several times with representatives from Rinka to review the staff work space in the new building. She attended the American Library Association's LibLearnX conference in New Orleans January 26-31.

**8. Discussion/Action on Capital Campaign fundraising**

Trustee Zitzer will head up a fundraising committee to solicit and review proposals for campaign fundraising consultants. Trustees Anderson-Knight and Kabara will also be on this committee. Their charge is to bring a recommendation before the board for approval at the next meeting. Once a professional fundraiser is on board, members of the community will be solicited to join larger committee.

**9. Policy Review (Selection, Collection Development, Request for Reconsideration)**

This will take place at future meeting.

**10. Date for Staff Appreciation event**

The staff appreciation reception will be held Friday, March 3 at 5 p.m. Trustees Bartels and Zitzer and Director Gould will coordinate and host this event.

**NEW BUSINESS**

**11. Discussion/Action on 2022 Annual Report**

Motion made by Bartels/Grady to approve the 2022 Annual Report. Motion carried unanimously.

**12. Discussion/Action on Budget Resolution 2023-01 for Capital Expenditures**

Motion by Zitzer/Grady to approve Budget Resolution 2023-1 for Capital Expenditures. Motion carried unanimously.

**13. New website demo**

Gould provided a link to the new website for board review after the meeting adjourned.

**14. Updated logo**

The NSL logo is updated with color and staff have started to use it in marketing materials, social media, and email signature files.

**15. FUTURE AGENDA ITEMS**

President Glaisner announced that he will be unavailable for meetings in March and April, and that he will not be running for board president at the May meeting.

**16. ADJOURNMENT until March 16, 2023 at 9:00 a.m.**

Motion by Kabara/Grady to adjourn at 9:46 a.m. Motion carried unanimously.

Respectfully submitted by Rhonda K. Gould, Library Director and Recording Secretary