



North Shore Library Board Minutes
Thursday, March 16, 2023
9:00 a.m.

Library Community Room and Zoom
Meeting is available in person and via Zoom

Zoom Access: <https://us02web.zoom.-us/j/2590527806>

Meeting ID: 259 052 7806

Passcode: Library22

Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799; Meeting ID: 259 052 7806

1. Call to order and Roll Call

Meeting was called to order by Vice President Bartels at 9:17 a.m.

Present: Anderson-Knight, Bartels, Grady, Kabara, Seem, Smanz, Warwick, Zitzer

Excused: Glaisner, Shaw

Also present: Dave Malone, McDonald Schaefer; Julie Cotter, McDonald Schaefer; Vanessa Holschbach, McDonald Schaefer; Rob Cronwell, City of Glendale resident; Heidi Muehlhausen, NSL Head of Circulation Services

2. Public Comment

There was no public comment.

THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW:

3. CONSENT AGENDA:

Minutes: Library Board: 02.16.23

Special Board Meeting: 02.14.23

Fundraising Committee: 03.07.23

Fundraising Committee: 03.10.23

February 2023 Invoices

2023 YTD Financials

Motion made by Zitzer/Kabara to approve the consent agenda. Motion carried unanimously.

UNFINISHED BUSINESS

4. Discussion/Action on Capital Campaign fundraising

The Fundraising Committee met twice in March to review options for fundraising consultants. Amplify Partners and McDonald Schaefer received consideration, and the committee recommends board approval to hire McDonald Schaefer for our fundraising consultants. Dave Malone and Julie Cotter gave a presentation to the board. Project Manager Cotter stated that the library's project was appealing, had bold leadership, major donors, and infrastructure in place. Next steps will include a kick off meeting and a review of previous work to coordinate priorities. McDonald Schaefer has a process for developing leadership for the campaign, and indicated that individuals on the committee will be critical to success. Motion made by Kabara/Anderson-Knight to accept the McDonald Schaefer proposal. Motion carried unanimously.

5. Update from the Friends of the Library and the Library Foundation

The Friends book sale will be held April.

6. Update from Community Trustees

Bayside: No report

Fox Point: No report

Glendale: No report

River Hills: No report

7. Update from Nicolet School District

Dr. Kabara stated that demolition inside the school building has started. The robotics team has qualified for the world robotics championship event in Houston in April. Congratulations to them!

8. Director's Report

Gould reported that the Staff Appreciation event held on March 3 was well received with about 45 staff, family members, and board members in attendance. The Bayside Citizen's Academy met at the library on March 8. Presentations were given by the North Shore Health Department staff and by Gould for the library. Muehlhausen and Gould led attendees on a tour of the facility afterwards. Gould has been appointed to a two year term on ALA's Committee on Organization which will begin following the annual conference in June.

NEW BUSINESS

9. NSL Rinka agreement review

John Mann has reviewed the Rinka agreement on behalf of the library and it is ready for signatures.

10. FUTURE AGENDA ITEMS

A Nominating Committee will be appointed at the next meeting to determine who will stand for the Board election in May.

11. ADJOURNMENT until April 20, 2023 at 9:00 a.m.

Motion made by Zitzer/Anderson-Knight to adjourn at 9:47 a.m. Motion carried unanimously.

Respectfully submitted by Rhonda K. Gould, Library Director and Recording Secretary