



North Shore Library Board Minutes
Thursday, October 20, 2022
9:00 a.m.

Library Community Room and Zoom
Meeting is available in person and via Zoom

Zoom Access: <https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJVOVQ3VzZYUGdYNkJOQT09>

Meeting ID: 259 052 7806 Passcode: Library22 Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799 Meeting ID: 259 052 7806 Passcode: 336857427

1. Call to order and Roll Call

Meeting was called to order by President Glaisner at 9:05 a.m.

Present: Anderson-Knight, Bartels, Glaisner, Grady, Kabara, Seem, Smanz

Excused: Shaw, Zitzer

Also Present: Andy Pederson, Village of Bayside Administrator

2. Public Comment

There was no public comment.

THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.

3. CONSENT AGENDA:

Minutes: Library Board: 09.15.22 approved with an amendment stating that Bayside will be asked link to the Capital Campaign page on the NSL website. Motion made by Bartels/Seem to approve amendment. Motion carried unanimously. Motion made by Seem/Kabara to approve Minutes as amended. Motion carried unanimously.

August 2022 Invoices

2022 YTD Financials

Motion made by Kabara/Seem to approve the consent agenda. Motion carried unanimously.

UNFINISHED BUSINESS

4. Update from the Friends of the Library and the Library Foundation

Glaisner reported the Friends book sale will be this coming weekend, October 21-23. He is making a plexiglass guard for the Friends and the banner has been relocated so that it is visible from the road with the ongoing construction.

5. Update from Community Trustees

River Hills: Glaisner reported that the village is working on water issues related to the new project. A referendum for a new budget is on the ballot as the millage has increased by just 6% in 10 years.

Fox Point: Nothing to report.

Bayside: Nothing to report.

Glendale: Nothing to report.

6. Update from Nicolet School District

Kabara said Nicolet will be a voting site. Bidding is complete for work on the athletic fields. Outdoor work will begin soon and inside work will commence in May 2023.

7. Director's Report

Gould stated that Kirin Eggebrecht has been hired as a new shelver. Much of the month had been spent working on the 2023 budget. Milwaukee County Federated Library System will be updating County Cat on

November 9; work is anticipated to be complete by 10 that morning, but the library will open at noon to be sure that the catalog is functioning. The Personnel Committee met on September 29, and Finance Committee met on October 6. Amanda Caivano, Haley Samuelson, Maren Hagman, and Gould will attend the Wisconsin Library Association conference in Lake Geneva the first week in November. No one is attending the entire conference and just attending for one day. The managers have been working on marketing and rebranding, and policy updates. Hagman has been working on an updated website.

8. Update on Fundraising Campaign

Glaisner reported that the Peck Family Foundation will host a one-time fundraising event in November. The Campaign is still in conversation with Bud Selig. Tracking donations for tax purposes and sending thank yous has been challenging. Ideally 90% of the campaign funds will be committed before second part of the campaign asking for smaller donations can begin. Some individuals and organization make charitable donations at the end of the year. With all of the present commitments, including the building space, approximately \$6-7 million has been raised.

NEW BUSINESS

9. Discussion/Action Fund Balance Policy Resolution

The resolution to establish a Fund Balance Policy to enable the Village of Bayside to hold 10% of the annual operational budget funds in reserve. Motion by Seem/Kabara to approve. Motion carried unanimously.

10. Discussion/Action 2023 NSL Budget Resolution

Budget resolution amended as presented with the budget document to be attached and resolution indicating the share of allocations from each of the four municipalities. Motion by Seem/Bartels to approve resolution with the amendment. Motion carried unanimously. Updated resolution is included with the minutes.

11. Discussion/Action 2023 Holiday Schedule

Item tabled until November.

12. Discussion/Action Rinka Contract

Item tabled until November.

13. Future agenda Items

Items include Discussion/Action 2023 Holiday Schedule, and Discussion only of the Rinka Contract.

14. Adjournment until November 17, 2022 at 9:00 a.m.

Motion made by Grady/Anderson Knight to adjourn. Motion carried unanimously. Meeting was adjourned at 10:01 a.m.

Respectfully submitted by Rhonda K. Gould, Library Director and recording secretary