

# **North Shore Library Board Meeting Minutes**

Thursday, September 19, 2019

9:00 AM

North Shore Library Board Room  
6800 N Port Washington Rd, Glendale Wi 53217

## **1. ROLL CALL**

President Glaisner called the meeting to order at 9:00 a.m.

Present: Bartels, Franklin, Fonstad, Pierner, Rindt, Shaw, Wadzinski, Glaisner

Excused: Rosenfeld, Schmidt

Also Present: Paul Pedersen, North Shore Library Foundation President, Alyssa Pisarski, Assistant Director, Susan Draeger-Anderson, Library Director

## **PUBLIC COMMENT**

There was no Public Comment.

## **3. CONSENT AGENDA:**

Library Board Minutes: 7.15.19, Finance Committee Minutes: 7.25.18

Invoices: 8.14.19, 8.21.19, 8.28.19, 9.11.19.

YTD Expenses: YTD 2019 Expenses, YTD 2019 Other Expenses, 2019-2020 FOL Expenses

Monthly Statistics

Motion made by Fonstad/Pierner to approve the Consent Agenda. Motion carried with 6 Yes and 1 abstain.

## **UNFINISHED BUSINESS**

### **4. Friends of the Library and Foundation Reports**

#### ***Friends:***

Draeger-Anderson reported that Friends Book Sale is scheduled for October 17-20<sup>th</sup> and that their mailing and newsletter will go out on Friday.

#### ***Foundation:***

Paul Pedersen reported that the Foundation will donate feather signs for the Friends Book Sale to call more attention to it and the library. Paul reported that they are gearing up for fundraising. The first project will be a card to those who have donated thanking them and telling them why we are going to renovate. He asked the Board Members to identify people they know on the Donor List so that they can add personal notes in support of the project when the cards are sent out. Board Members will send lists to Draeger-Anderson and they will get their cards at the October Meeting. Paul reported that he will be meeting with artist to come up with fund raising campaign. He stressed the importance of having a compelling story for the remodel.

### **5. Updates from Community Trustees**

Kurt reported that he would be at today's City Admin Renovation Meeting as River Hills Admin cannot be there. The group is dealing with municipal support and amounts to be charged for rent, fiscal agent fees and maintenance. Kurt stressed the need to push for MOI to be passed by Municipalities in October so that Foundation can begin work.

Shaw reported that she keeps her Board updated. Fonstad reported that Draeger-Anderson updates the Fox Point Board each month.

## **7. Director's Report**

*Draeger-Anderson reported that staff attended National Night Out for both Glendale and Bayside, Fox Point Farmer's Market and Glendale's Root Beer Bash in August.*

*One of the Adult Services programs in August was a Blood Drive with Versti. This was a new initiative for the library and a new partnership. It was successful and there will be another Blood Drive in December*

*The Library was awarded the Wisconsin Library Association's 2019 Programming Innovation Award. Librarians will receive the award at the annual conference in October. The award recognizes North Shore Library's programming that supports caregivers of those struggling with Dementia.*

*The North Shore Library Youth Summer Reading Program, "A Universe of Stories", ended August 3 with a total of 963 Summer Readers signed-up. Staff signed-up 661 kids, 182 teens and 120 Early Readers (children under 3) in 2019. During the eight weeks of the Summer Reading Program, Youth Services Staff held 75 programs, story times and outreach events and reached 1,900 participants during these events. The Pen Pal program and picnic were a big hit again this year. Youth Services staff did outreach storytime at JCC in August.*

*Draeger-Anderson announced that Maren Hagman Rhomberg, who had worked as a part-time Youth Services Librarian, has started in her new role as Full-time Adult Services Librarian. Draeger-Anderson shared that 20 hour Youth Services Librarian has been filled with Jamie Mercer. Jamie has worked as head of Youth Services at Cudahy Family Library since 2016. Her position at Cudahy is part-time so she intends to do both jobs. North Shore Library is convenient for Jamie as she lives in this area. Draeger-Anderson announced that she has reposted the Head of Adult Services position and hopes to have someone in place by November.*

*Draeger-Anderson announced that the Library will have to close on October 5 and 6 for parking lot repair. The repair is weather dependent and may need to be rescheduled.*

## **NEW BUSINESS**

### **8. Condo Maintenance Fund Surplus Discussion/Action**

Draeger-Anderson explained that funds paid to LV for Condo Maintenance Fees in 2018 went unspent. Funds unspent totaled \$18,669. These funds are due primarily for work that was put off until 2019. This will cause 2019 to be a higher cost year. The building owners recommend applying \$9447 from the 2018 surplus to the 2019 CAM funds for 2019 work and applying \$9222 to be held in reserve for future parking lot replacement.

Motion was made by Franklin/Pierner to apply funds as recommended by the Building Owner. Motion carried unanimously.

### **9. Adjournment until October 17, 2019 at 9:00 a.m.**

Motion made by Fonstad/Pierner to adjourn until October 17. Motion carried unanimously. Meeting was adjourned at 10:20 until October 17, 2019 at 9:00 a.m.

*Respectfully Submitted by Susan Draeger-Anderson, Library Director and Recording Secretary*