



North Shore Library Board Minutes

Thursday, April 16, 2020

9:00 AM

GOTOMEETING ONLINE MEETING

Computer Login: <https://global.gotomeeting.com/join/636711789>

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1. ROLL CALL

Meeting was called to order by President Glaisner at 9:00 a.m.

Present: Bartels, Franklin, Fonstad, Pierner, Rindt, Schmidt, Shaw, Wadzinski, Glaisner

Also present: Alyssa Pisarski, Assistant Director and Susan Draeger-Anderson, Director

2. PUBLIC COMMENT

There was no public comment

3. CONSENT AGENDA:

Library Board Minutes: March 19, 2020

March Invoices

Monthly Statistics

Motion was made by Pierner/Franklin to accept the consent agenda with the changes to the minutes (updating budget adjustment amounts and marking Rindt as excused). Motion carried with 6 in favor and 3 abstain (Fonstad, Rindt and Wadzinski)

UNFINISHED BUSINESS

5. Updates from Community Trustees

Fonstad reported that Fox Point Board met in April. He reported there were no new developments to report on the Joint Library Agreement.

Glaisner reported that there was no movement on this in River Hills. He suggested having the Director send a letter to the Presidents and Mayor asking that they kick this back to the Administrators to get this done. There was discussion that the Presidents/Mayor need to hammer this out so that the Foundation and the Library can move forward with fundraising and renovation.

Shaw stated that Glendale has passed two versions of the agreement.

6. Joint Library Agreement Update – Covered above

7. Director's Report

Draeger-Anderson reported:

Staff have been busy shifting to Virtual programming, updating social media and the website. LDAC is meeting weekly and has updated all due dates to June 1. Expired NSL cards back to September 2019 have been reinstated until June 30 to allow access to online resources while the library is closed. Youth Services Staff have prepared information that was distributed to School Districts. These online flyers detail available online resources for students and how to get help with access if needed. The CHAT feature has been added to the website and staff are monitoring this, emails and voicemails to continue to assist patrons. The bookdrop

remains closed. MCFLS is offering weekly delivery. Any items that are delivered will be quarantined for a minimum of 3 days before staff handle them. Josh Wadzinski offered an update on the sign. He reported that the cost has escalated due to the desire for masonry work as this requires a foundation. New costs with masonry range \$70-75,000. The possibility of running an access road from the Cardinal Stritch Road was discussed. Josh also recommended moving the sign location south of the planned area as the new stop lights make that area very busy.

NEW BUSINESS

8. Review of increased Hoopla Costs due to increased access during Pandemic

Draeger-Anderson reported that NSL use of HOOPLA was up 50% over last month. This will mean increased costs of \$850-\$1300 through May. Draeger-Anderson expects to take these funds from the Collection budget. It was discussed that the advantage of increasing Hoopla availability is that it keeps the Library relevant during this time.

9. Director Request – reduction of hours – Discussion and Action

Draeger-Anderson asked for discussion on library hours as libraries begin to re-open in the future. Expected staff availability issues will affect the number of hours the library will be able to operate. Draeger-Anderson asked the Board how to proceed should the Governor allow libraries to open. Discussion ensued with the Board recommending that the Director use best judgement on hours in a situation like this. The Board did not need to be consulted if the library cannot open with full staff for all hours at first.

10. Review and Action on Staff Wage Plan during Pandemic Library Closing

Discussion on wage continuation included a report from Draeger-Anderson on her discussions with Village/City Administrators. Getting staff working in the building as soon as possible was encouraged. Motion made by Bartels/Pierner to continue to pay staff their regular wages through May 31 and revisit this decision at the May 21st meeting. An Amendment was proposed by Shaw/Rindt that the director will try to the best of her ability to bring staff in to do their jobs with precautionary measures taken. The Amendment failed with 4 Yes votes and 5 No Votes. The original motion passed unanimously.

11. MCFLS Global Fine waiving of fines - date to be determined by MCFLS – potentially: March 1 – March 20 - Discussion and Action

Draeger-Anderson explained that MCFLS will most likely determine a date and waive all fines in order to make staff job easier and provide consistency for patrons upon reopening libraries. Date could be March 1-March 20. This will mean a loss of revenue for libraries. Motion made by Rindt/Fonstad to approve whatever fine waiving MCFLS deems necessary for this period. Motion carried unanimously.

12. Copier Contract – Discussion and Action

Motion made by Fonstad/Pierner to accept Staff recommendation on copier contract. Motion carried unanimously.

13. Adjournment until May 21, 2020 at 9:00 a.m.

Motion made by Fonstad/Rindt to adjourn. Motion carried unanimously. Meeting was adjourned at 10:05 a.m. until May 21, 2020 at 9:00 a.m.

Respectfully submitted by Susan Draeger-Anderson, Library Director and recording secretary