



**North Shore Library Board  
Selection Committee Minutes**  
September 11, 2020 10:00 a.m.  
ZOOM Online Meeting

<https://us02web.zoom.us/j/89285166207>

Or call in: (301) 715-8592 Meeting ID: 892 8516 6207

Meeting was called to order by Chair Glaisner at 10:02 a.m.

1. **ROLL CALL**

Present: Bartels, Fonstad, Pierner, Glaisner.

Also present: Susan Draeger-Anderson, Library Director

2. **PUBLIC COMMENT**

*At this time, individuals can address the Selection Committee on any topic for a three minute time period per person, with extensions per the Selection Committee Chair's discretion. No action will be taken aside from the possible referral to the Library Board and/or individuals.*

There was no Public Comment

3. **Approval of Minutes: 8.14.20, 8.17.20**

Motion made by Pierner/Fonstad to approve the Minutes of 8.14.20 and 8.17.20.

Motion carried unanimously.

4. **Discussion/Action: Interim Library Director Job Description**

Interim Library Director Job Description was reviewed. Fonstad recommended adding: "Propose Library policies to the Library Board for Approval, Implement policies approved by the Board" to #1. He also recommended adding, "Perform other duties as assigned" to #8. Motion made by Bartels/Pierner to approve the Interim Director Job Description at the basic level with additions recommended by Fonstad. Motion carried unanimously.

5. **Discussion/Action: Interim Library Director Length of Service**

Motion made by Fonstad/Pierner to establish a six month initial term for the Interim Director and the Interim Head of Circulation job offers

6. **Discussion/Action: Interim Head of Circulation Job Description**

Motion made by Bartels/Fonstad to approve the Interim Head of Circulation job description.

7. **MOTION TO MOVE INTO CLOSED SESSION**

Pursuant to Wisconsin Statutes 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility": Interim Library

Director Wage and Interim Head of Circulation Wage. Also participating: Susan Draeger-Anderson, Library Director.

**MOTION TO RECONVENE INTO OPEN SESSION:** To consider or act upon matters discussed in Closed Session.

**Motion made by Bartels/Fonstad to move into closed session.** Motion carried unanimously.

**Motion made by Fonstad/Bartels to move into open session.** Motion carried unanimously.

Motion made by Bartels/Fonstad to approve the offer of the Interim Library Director position to Alyssa Pisaski at the annual rate of \$75,000 per year (\$36.06/hour) with the initial term of the position being 6 months and with the addition of one personal day in 2020 and two additional personal days in 2021. Motion carried unanimously.

Motion made by Bartels/Fonstad to approve the offer of the Interim Head of Circulation position to Heidi Muehlhausen at the annual rate of \$51,438. (\$24.73/hour) in 2020 and \$52,270 (\$25.13/hour) in 2021 for an initial period of 6 months.

**8. Adjournment**

Motion made by Fonstad/Bartels to adjourn. Motion carried unanimously. Meeting was adjourned at 10:46 a.m.

Respectfully submitted by Susan Draeger-Anderson, North Shore Library Director and Recording Secretary