



North Shore Library Personnel Committee Minutes

Thursday, December 16, 2021

10:00 a.m.

Glendale City Hall Large Conference Room

5909 N. Milwaukee River Parkway

Glendale, WI 53209

1. **CALL TO ORDER / ROLL CALL**

Meeting was called to order by Committee Chair, Bartels at 10:32 a.m.

Present: Grady, Bartels

Excused: Safstrom

2. **PUBLIC COMMENT**

There was no public comment

3. **Approval of Minutes from 11.02.21**

Motion was made by Grady/Bartels to approve the Minutes from the 11.2.21 Personnel Committee Meeting. Motion carried unanimously.

4. **Discussion and recommendation to the full board regarding changes to the Head of Circulation Job Description**

This agenda item was set aside as it was no longer needed.

5. **Discussion and recommendation to the full board regarding changes to the Employee Review Policy**

Motion was made by Bartels/Grady to review the employee review policy. Motion carried unanimously.

Discussion included the need for December reviews with June checkins, salary range step increase table. Discussion included the need to set up Salary schedule. The fiscal impact of that salary schedule would need to be provided to the Board. Discussion that there is much work to do before sharing this with the full Library Board.

6. **Adjournment**

Motion made by Grady/Bartels to adjourn. Motion carried unanimously.

Respectfully submitted by Susan Draeger-Anderson, Interim Director from handwritten notes left by Annie Bahringer.