



North Shore Library Board Meeting Minutes

Thursday, July 15th, 2021

9:00 a.m.

Community Room

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 9:04 a.m.

Present: Anderson Knight, Bartels, Glaisner, Grady, Kabara, Safstrom, Seem, Shaw, Wiese, Zitzer

Also Present: Bahringer, Library Director, Pisarski, Assistant Director, Pederson, Bayside Hills Village Manager, Pedersen, Library Foundation President

2. PUBLIC COMMENT

There was no public comment.

THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.

3. CONSENT AGENDA:

Minutes: 6.17.21 Library Board

Invoices: June 2021

2021 YTD Financials

June 2021 Statistics

A motion made to approve the consent agenda by Safstrom/Bartels. No discussion. The motion carried unanimously.

UNFINISHED BUSINESS

4. Update from Community Trustees

Anderson Knight had no update from Fox Point.

Glaisner had no update from River Hills.

Shaw had no update from Glendale.

Zitzer shared an update with the Library Board that a Development Proposal was announced to the public at 7am that morning through Bayside's community e-newsletter. The planned development is for the north west corner of Port Washington and Brown Deer Rd. and included in the proposal is a stand alone building for the North Shore Library. Zitzer yielded her time to Bayside Village Manager Pedersen to report more details of the proposal.

Pedersen shared details of the project including details of the proposed Library Building, that the building would be 20,000-30,000 sqft with a drive up drop off and pick up window. A patio with moveable doors and a green space outside the library would also be available. The library board asked follow up questions and clarifications for next steps in the process. Kabara asked what was needed of the library board members and the library in regards to the proposed project. There was a discussion of the status of the communities and the joint library agreement, including the current and drafted agreements.

5. Director's Report

Bahringer reported that Erin Glade spearheaded the weeding of the nonfiction adult book collection throughout the months of May and June, completing the project in June. Staff evaluated over 4,500 items with a weeding criteria of items never circulated and not circulated in over 2 years. Most items weeded were in poor condition and had not circulated in over 3 years. During the project, Erin also identified over 50 items that were on the shelves but had been previously discarded from the catalog. She also recommended replacements for about 100 items to update with more current editions.

Library staff gave away over 500 "I Love North Shore Library" buttons to patrons throughout the month of June in celebration of the library's 35th year,

We also dipped our toe back into in-person programming. 106 individuals attended our outdoor Art in the Park event. Our first Popsicles and Prizes event distributed 65 popsicles to summer readers.

Hannah and Mary were able to virtually visit classrooms and promote summer reading to approximately 140 local elementary school students.

Our Ready for Reading program is operating at capacity. Each Monday evening, Hannah leads children and caregivers through a different angle of kindergarten readiness. Each child receives their very own book to keep every week, and parents receive literacy tips, activity suggestions, and more.

12 local youths are engaged in volunteering at the library. Teens' volunteer logs are due at the end of the summer, when we'll verify how many hours they've contributed.

Our take-and-make kits remain very popular. 35 teens took kits to make cute critters out of recycled books. For the younger crowd, families will often take a kit even if they are unable to attend the program. We hope to continue offering grab-and-go activities for families who can't make it to craft programs even once we resume in-person programming.

RFID Gates will up soon: the self checkout in the children's room is working now.

Kanopy is up and running

We will be purchasing 4 Zoo passes for checkout

We received an email from a patron thanking us and commending our librarians for featuring diverse books and authors. The patron shared that the Juneteenth display was well put together and has noticed a big improvement in our collection of titles on antiracism, black history, and diverse authors.

Bartels complimented the Popsicle and Prizes programs and how well trained and professional the teen volunteers are. Grady asked for more information about the invoice to the Waukesha County Treasurer for the Zoom subscription. Bahringer stated that a zoom subscription was purchased through collaborative purchasing that allows a lower rate for more capacity, including webinars and higher capacity meetings.

NEW BUSINESS

6. Slate to Confirm Officers
Slate of officers:
President – Glaisner
Vice President – Bartels
Treasurer, Zitzer

Secretary - Shaw.

A motion made by Safstrom/Seem to approve the slate of officers. The motion carried unanimously.

7. Creation of Communication Committee

A motion made by Seem/Anderson Knight to form a communications committee. The Chair amended the motion with additional information to include committee members of Seem, Kabara, Anderson Knight, Bartels, Glaisner, and Shaw. The motion carried unanimously.

8. Approval of amendment to Community Room Use Policy

A motion made by Seem/Safstrom to approve the amendment to the Community Room Use Policy. Glaisner asked what equipment was being used and why it's being removed. Bahringer stated that the only equipment available is our projector and because of the setup time for that equipment, we don't have the staff support to provide that service.

Bartels asked why no deposits will be collected. Pisarski stated that previously the checks were collected at time of the paperwork and were always void at the end of the year. It will also allow applications and reservations to be processed electronically.

Motion carried unanimously.

9. Creation of Library position: Adult Services Assistant

A motion made by Shaw/Kabara to refer this item to the personnel committee. Motion carried unanimously.

10. New Items for Future Agenda

Wiese requested that the board give a directive that the updated Joint Library Agreement becomes established quickly.

Shaw requested that the Friends of the Library and Library Foundation updates be put on every agenda so updates can be shared as needed.

11. Adjournment until August 19th, 2021 at 9:00 a.m.

A motion made by Safstrom/Wiese to adjourn until August 19, at 9:00 am. Motion carried unanimously. Meeting adjourned at 10:32 a.m

Respectfully submitted by Alyssa Pisarski, Assistant Director.