



**North Shore Library Board Meeting Minutes**  
**Thursday, March 17, 2022**  
**9:00 a.m.**  
**Library Community Room and Zoom**  
*Meeting was available in person and via Zoom*

**Zoom Access:** <https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJlVOWQ3VzZYUGdYNkJOQT09>

Meeting ID: 259 052 7806 Passcode: Library22 Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799 Meeting ID: 259 052 7806 Passcode: 336857427

**1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 9:00 by President Glaisner

Present: Anderson-Knight, Bartels, Glaisner, Grady Kabara, Smanz, Wiese, Zitzer

Excused: Seem, Shaw

Also Present: Andy Pederson, Village of Bayside Administrator, Susan Draeger-Anderson, Interim Director

**2. PUBLIC COMMENT**

There was no public Comment

**2. Presentation from Fox Point School-Bayside School District**

Dr. Jeff Dellutri presented information concerning the upcoming Bayside/Fox Point School Referendum.

**THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.**

**4. CONSENT AGENDA:**

**Minutes:** Library Board: 2.17.22 NSL Selection Committee: 3.12.21, 3.3.2, 3.8.22, 3.9.22

**February 2022 Invoices**

**2022 YTD Financials**

Motion was made by Bartels/Zitzer to approve the Consent Agenda.

**UNFINISHED BUSINESS**

**5. Update from the Friends of the Library and the Library Foundation**

Draeger-Anderson reported that the Friends of the Library will be sending out their Spring Newsletter. The Library staff are preparing the Annual Friends Wishlist. Glaiser reported the Foundation is standing by ready to take over after the fundraising efforts by Baker Street wrap up.

**6. Update from Community Trustees**

Zitzer – no report. Anderson-Knight: Announced the Fundraising co-chairs at the last meeting, the board was excited to hear this news. Wiese – Glendale is status quo. Glaisner – River Hills: president Steve Anderson and Glaisner added potential donors to the Fundraising list

**7. Update from Nicolet School District**

Nicolet School District is working with DOT to fully plan for the road closures and traffic pattern changes during the upcoming road construction in 2022-2025.

## **8. Director's Report**

Draeger-Anderson reported: A new educational database is being provided by MCFLS. It is a Gale product called Udemy. It will be available on our website soon.

In Circulation – two new staff people started last week; one shelver and one desk clerk.

Adult Services have updated all of their reading lists this month. May events are out.

Youth Services is busy planning for Summer Reading. They are busy buying supplies for craft projects and prizes.

The Shorewood library Director has submitted her resignation. She is moving out of state. Area libraries are beginning to explore moving to mask optional for patrons and staff. North Shore has been highly recommended for patrons and mandatory for staff. Draeger-Anderson has started the conversation with staff and expects to go staff optional within the month.

## **9. Discussion/Action: Give Selection Committee authority to make job offer to Library Director Candidate. Review of Library Director Search**

Glaisner reported we have two strong candidates and will do second interviews on March 29 and 30. All Board members are invited to these interviews. Draeger-Anderson will send out information on date/time and location. Motion was made by Bartels/Grady to give the Selection Committee the authority to make a job offer to one of the Library Candidates. Motion carried unanimously.

## **10. Update on the Capital Campaign Fundraising Work**

Glaisner shared that Co-Chair announcement and announcement about the space donation were in the North Shore Now today. Fundraising materials are in hand and fundraising will begin soon.

## **11. Update on architectural plans from Rinka**

Draeger-Anderson projected draft of space plan and drawings. Wiese asked if these could be shared. Draeger-Anderson will share when final drawings are available on Friday. Anderson-Knight asked if 4 gender-neutral restrooms could be included rather than 2 single sex restrooms. Draeger-Anderson will discuss will give the note to the architect.

## **NEW BUSINESS**

### **12. Discussion/Action: Budget Amendment 22-01**

Motion was made by Bartels/Zitzer to approve Budget Resolution No: 22-01. Roll call vote was taken and motion was approved unanimously with: Anderson-Knight – yes, Bartels – yes, Glaisner- yes, Grady-yes, Kabara-yes, Smanz-yes, Wiese-yes, Zitzer – yes.

### **13. Discussion/Action: Budget Amendment 22-02**

Andy Pederson recommended inserting "WHEREAS, the above changes increase the Fund Balance Applied tby \$37,771.15." right before "Now, therefore, be it resolved, by the North Shore Library Board, that it herby amends the 2022 Operating Budget as listed above." Motion was made by Bartels/Zitzer to approve Budget Resolution No: 22-02 with the changes suggested by Pederson. Motion carried unanimously with a roll call vote: Anderson-Knight – yes, Bartels – yes, Glaisner- yes, Grady-yes, Kabara-yes, Smanz-yes, Wiese-yes, Zitzer – yes.

**14. Future Agenda Items** Anderson-Knight asked if Baker Street could do a presentation on the progress at the next meeting. Bartels suggested reports from Library Department Heads.

### **15. Adjournment until April 21 at 9:00 a.m.**

Motion was made by Zitzer/Bartels to adjourn. Motion carried unanimously. Meeting was adjourned at 10:28 a.m.

Respectfully submitted by Susan Draeger-Anderson, Interim Director and recording secretary