North Shore Library Board Minutes
Thursday, May 19, 2022
9:00 a.m.
Library Community Room and Zoom
Meeting is available in person and via Zoom

Zoom Access: https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJVOWQ3VzZYUGdYNkJ0QT09
Meeting ID: 259 052 7806   Passcode: Library22   Phone audio: 1-312-626-6799
Audio ONLY: 1-312-626-6799   Meeting ID: 259 052 7806   Passcode: 336857427

1. **Call to order and Roll Call**
   Meeting was called to order by President Glaisner at 9:15 a.m.
   Present: Anderson-Knight, Bartels, Glaisner, Seem, Smanz, Zitzer
   Excused: Grady, Kabara, Shaw
   Also Present: Jennie Stoltz, Rob Cromwell

2. **Public Comment**
   There was no public comment.

3. **Introduction Library Board to Rhonda Gould, New Library Director**
   Rhonda Gould introduced herself. She started at NSL on Monday, May 16.

   THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.

4. **CONSENT AGENDA:**
   Minutes: Library Board: 4.21.22
   April 2022 Invoices
   2022 YTD Financials
   Motion made by Bartels/Zitzer to approve the consent agenda with the update to correct Scott Yauck's name. Motion carried unanimously.

UNFINISHED BUSINESS
5. **Update from the Friends of the Library and the Library Foundation**
   Glaisner stated that Joan Tarachow is moving to Madison and will be missed. A send-off was held after the last Friends meeting. A book sale is tentatively planned for fall, however the ongoing book sales are going strong and bringing in over $1000/month. The book sale is a huge undertaking, and current book sale revenues are going well. Glaisner reported on behalf of the Foundation stating that the capital fundraising has been in deep discussion with co-chairs Marianne Lubar and Bud Selig. The campaign is in a bit of a limbo at the moment, but he stated that answers may be possible next week. Gould will write a letter of introduction for the campaign materials package, and Jim Radford from Baker Street Consulting has also been asked to write a letter.
6. **Update from Community Trustees**
   Glaisner reported that River Hills is waiting for the campaign to get underway. There were no other reports from Community Trustees.
7. **Update from Nicolet School District**
   There was no update from the school district.

8. **Director's Report**

   Gould started work at the library on Monday and is getting acclimated. Susan Draeger Anderson trained with her for some time on Monday and will be providing assistance. Gould expressed appreciation to the trustees for the opportunity to be at North Shore Library.

9. **Update on Fundraising Campaign**

   There was no further update on the campaign.

NEW BUSINESS

10. **Discussion/Action Assistant Director position job description**

    Bartels stated that the Personnel Committee met and updated the job description for this position pending the hiring of the youth services and adult services department heads.

11. **Discussion/Action Assistant Director position salary range**

    Bartels recommended on behalf of the Personnel Committee the salary range for the Assistant Director position to be $32.69 to $35.00 per hour. There will be no impact in the 2022 budget for this. Motion made by Seem/Zitzer to approve the Assistant Director position job description and salary range as recommended. Motion carried unanimously.

12. **Discussion/Action - Slate of Library Board Office Candidates**

    The following is the May 2022-2023 Slate of Candidates for Library Board officials: Kurt Glaisner, President; Tessa Bartels, Vice President; Margaret Zitzer, Treasurer; and Theresa Seem, Secretary.

13. **Action: Election of Library Board Officers**

    Motion made by Seem/Smanz to approve the Slate of Library Board Officers. Motion carried unanimously.

14. **Future Agenda Items**

    The Campaign fundraising updates will be added to the agenda as ongoing unfinished business as the building project continues.

15. **Adjournment until June 16, 2022 at 9:00 a.m.**

    Motion made by Smanz/Bartels to adjourn. Motion carried unanimously. Meeting was adjourned at 9:46 a.m.

Respectfully submitted by Rhonda K. Gould, Library Director and recording secretary