



## North Shore Library Board Minutes

Thursday, June 16, 2022

9:00 a.m.

Library Community Room and Zoom

*Meeting is available in person and via Zoom*

**Zoom Access:** <https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJVVOWQ3VzZYUGdYNkJOQT09>

Meeting ID: 259 052 7806 Passcode: Library22 Phone audio: 1-312-626-6799

Audio ONLY: 1-312-626-6799 Meeting ID: 259 052 7806 Passcode: 336857427

### 1. Call to order and Roll Call

Meeting was called to order by President Glaisner at 9:00 a.m.

Meeting was called to order by President Glaisner at 9:00 a.m.

Present: Anderson-Knight, Bartels, Glaisner, Grady, Kabara, Seem, Smanz, Zitzer

Excused: Shaw

Also Present: Tammy LaBorde, River Hills Village Administrator; Rob Cromwell; Rhonda Gould, Library Director

### 2. Public Comment

*At this time, individuals can address the Library Board on any topic for a three minute time period per person, with extensions per the Library Board President's discretion. No action will be taken aside from the possible referral to committees and/or individuals.*

**THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.**

### 3. CONSENT AGENDA:

**Minutes:** Library Board: 6.16.22

**June 2022 Invoices**

**2022 YTD Financials**

Motion made by Bartels/Zitzer to approve the consent agenda. Motion carried unanimously.

## UNFINISHED BUSINESS

### 4. Update from the Friends of the Library and the Library Foundation

President Glaisner reported that the Friends may have a book sale this fall, and sales on a daily basis are going strong. Foundation activities will resume when the capital campaign is wrapped up

### 5. Update from Community Trustees

There were no updates from any of the Community Trustees.

### 6. Update from Nicolet School District

The school is renovating spaces and that will be on going through the fall and excavation will be underway by this time next year. Counselors are available this week to assist kids with summer employment searches. WEA terminating their health insurance at the end of 2022, bids have gone out to insurance providers and a plans should be in place by the end of June. This has affected many schools, and districts are looking at options but the turn-around is tight for fall.

### 7. Director's Report

Gould reported that the Village of Bayside has instituted a new accounting and payroll system, and work with it has gone well. She has started to interview candidates for the Head of Youth Services and Head of

Adult Services openings. She has met with one of the campaign co-chairs and will be meeting with more representatives from the committee next week. She attended the Milwaukee County Federated Library System library directors advisory council meeting. She met with representatives from Rinka in late May along with President Glaisner.

**8. Update on Fundraising Campaign**

The campaign co-chairs Bud Selig and Marianne Lubar are meeting with Eido Walny, Bayside village president, and Andy Pederson, Bayside village administrator, and Rhonda Gould this coming Tuesday for an update. An alderman in Dr. Kabara's area has asked for campaign information. The Baker Street contract is up at the end of June. An invoice received from them yesterday. The campaign packet should have a letter of introduction with details as to why the municipalities aren't fundraising, including that Glendale the facilitated agreement with the developer for the building back in the 80s, now is time to ask the public for assistance. Further requests for Baker Street work will come to the board and they have not responded to President Glaisner's requests for information. He will get progress report prior to June 30. The library board hired Baker Street, and has not received updates. We will wait to issue payment (subtracting the payment for \$1400 for previous poster printing). Glendale is meeting in July, and Director Gould should notify the board when the next Glendale meeting is held. The Foundation has a \$500,000-600,000 donation which will go toward the campaign once the project moves forward and work on the building commences.

**9. Future Agenda Items**

Request a final report from Baker Street Consulting, request more advanced designs from Rinka and distribute to board.

Resolution to ask the board members to make donations to the capital campaign.

**NEW BUSINESS**

**10. Individual Library Board Member Donations to Library Campaign**

Individual board member donations to the campaign were discussed, need to be sure to stipulate that donated funds are intended for the capital campaign fund. Gould will include this as an action item in July.

**11. Biography Information for All Board Members**

President Glaisner asked that the Board submit a brief biography to Gould for inclusion on the information sheet. Gould was asked to update the board member information sheet as follows: Board comprised of four from Glendale (2 elected, 2 appointed), two from Bayside and Fox Point, and one from River Hills. And one from the school district, as per state statutes.

**12. Adjournment until July 21, 2022 at 9:00 a.m.**

13. Motion made by Grady/Zitzer to adjourn. Motion carried unanimously. Meeting was adjourned at 9:54 a.m. until July 21, 2022 at 9:00 a.m.

cc: Library Board, Library Director, Library Staff, Library Bulletin Board, Library Website, Community Newspapers, Bayside, Fox Point, River Hills and Glendale City and Village Halls.

NOTE: Issues that require public input or for which citizens are present will receive priority on the agenda. If you require special services, please notify the library director in advance of the meeting.