



## North Shore Library Board Minutes

Thursday, July 21, 2022

9:00 a.m.

Library Community Room and Zoom

*Meeting is available in person and via Zoom*

**Zoom Access:** <https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJVOVQ3VzZYUGdYNkJOQT09>

Meeting ID: 259 052 7806 Passcode: Library22 Phone audio: 1-312-626-6799

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### 1. Call to order and Roll Call

Meeting was called to order by President Glaisner at 9:00 AM.

Present: Anderson-Knight, Bartels, Glaisner, Grady, Kabara, Seem, Shaw, Smanz

Excused: Zitzer

Also Present: Andy Pederson, Bayside Village Administrator; Karl Warwick, Glendale City Administrator

### 2. Public Comment

There was no public comment.

**THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.**

### 3. CONSENT AGENDA:

**Minutes:** Library Board: 6.16.2022

**June 2022 Invoices**

**2022 YTD Financials**

Motion made by Bartels/Grady to approve the consent agenda. Motion carried unanimously.

## UNFINISHED BUSINESS

### 4. Update from the Friends of the Library and the Library Foundation

Glaisner reported the Friends are on summer break and will start up in August or September. The book sale still under consideration for fall.

### 5. Update from Community Trustees

Glaisner stated that the four municipalities have signed the library agreement, and an addendum will be needed to add Dr. Kabara as per state statute. There were no other reports from Community Trustees.

### 6. Update from Nicolet School District

There was no update from the school district.

### 7. Director's Report

Gould reported that the youth services manager and the adult services manager positions have been filled. Amanda Caivano will be the new youth services manager and she will start work on August 1. Haley Samuelson will be the new adult services manager and she will start on August 29. Amanda will be attending the board meeting in August. Gould attended the American Library Association annual conference in Washington, DC June 22-28. She received a grant from the Southeastern Wisconsin continuing education consortium for all expenses. She attended several sessions on building projects and capital campaigns as well as participated as an elected member ALA Council, which is the largest governing body of ALA. She will be working on the library operating budget this next month and will appreciate any assistance from the board.

### 8. Update on Fundraising Campaign

Andy Pederson provided an update on the capital campaign fundraising, which has been ongoing for the past 6 months. A donation valued at \$4.8 million for the space has been provided by the developer. \$250,000 has been received in commitments, \$650,000 from the Library Foundation once ground is broken; and approximately \$100,000 has been committed but not received. The status of library agreement was viewed as an obstacle for raising money, but that is no longer an issue. Congresswoman Gwen Moore has been asked to recommend a grant to House Appropriations for \$5 million, but it was reduced to \$500,000. All of her congressional appropriations asks were set at that amount. The House was supposed to vote on it this week. Once the Appropriations bill passes the House, it goes to Senate and Tammy Baldwin is on the Senate Appropriations Committee. We are still working with Commissioner Selig and Marianne Lubar on campaign, they bring the necessary networking and capacity to the campaign. About \$5 million still needs to be raised through the capital campaign and about \$1 million in smaller donations. The campaign consulting group's contract ended June 30, however they are willing to work with the library moving forward as they know that the library's situation is unique. If the Board would prefer to work with another firm they are willing to work with that organization. The trifold flyer is available by the front desk for the campaign. Glaisner has requested a one page sheet from the consultants describing the need for the library and the need for the campaign as municipalities have not budgeted anything for it. Gould will send the board updated information on the campaign and meeting summaries.

Glaisner stated that the campaign needs a champion, especially now that Glendale is onboard and to notify him of an intent to get involved. Gould will send monthly reports and talking points to board members.

**9. Biography Information for All Board Members**

Gould will forward the bios on file for updating.

**10. Individual board member donations to library campaign (discussion item)**

This item will be carried forward as an action item and resolution for the August meeting.

**11. Future Agenda Items**

There was no future agenda items at this time.

**12. Adjournment until August 18, 2022 at 9:00 a.m.**

Motion made by Bartels/Grady to adjourn. Motion carried unanimously. Meeting was adjourned at 9:45 a.m.

Respectfully submitted by Rhonda K. Gould, Library Director and recording secretary