



**North Shore Library Board Minutes**  
**Thursday, September 15, 2022**  
**9:00 a.m.**

**Library Community Room and Zoom**  
*Meeting is available in person and via Zoom*

**Zoom Access:** <https://us02web.zoom.us/j/2590527806?pwd=TjFSeEY5MUJVVOWQ3VzZYUGdYNkJOQT09>

Meeting ID: 259 052 7806 Passcode: Library22 Phone audio: 1-312-626-6799

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**1. Call to order and Roll Call**

Meeting was called to order by President Glaisner at 9:00 AM.

Present: Anderson-Knight, Bartels, Glaisner, Kabara, Seem, Shaw, Smanz, Zitzer

Excused: Grady

Also Present: Heidi Muehlhausen, NSL Head of Circulation; Haley Samuelson, NSL Head of Adult Services; Rob Cromwell, Glendale resident; Tammy LaBorde, River Hills Village Administrator

**2. Public Comment**

There was no public comment.

**THE NORTH SHORE LIBRARY BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY OF THE ITEMS LISTED BELOW.**

**3. CONSENT AGENDA:**

**Minutes:** Library Board: 8.18.22 approved with correction to note Zitzer's abstention.

**August 2022 Invoices**

**2022 YTD Financials**

Motion made by Zitzer/Seem to approve the consent agenda. Motion carried.

Friends booksale in October, Happy to hear that Margaret is joining the friends! Foundation waiting for campaign

River Hills – two people have reached out to Kurt on the campaign

FP – village picnic this picnic

Bayside – picnic next weekend

Glendale – nothing to report to report

Nicolet – conception design, off to a great school year,

**UNFINISHED BUSINESS**

**4. Update from the Friends of the Library and the Library Foundation**

Glaisner reported the Friends met September 6 in the Director's Office at 6:30 p.m. Their book sale will be held in October. He is happy to hear that Trustee Zitzer is joining the Friends. The Foundation is waiting for the Campaign to get in to full swing.

**Update from Community Trustees**

River Hills: Glaisner reported that two people have reached out to him regarding the campaign.

Fox Point: Anderson-Knight said that the Community Foundation's community picnic will be held on September 17.

Bayside: Zitzer stated that Bayside's community picnic will be held September 24.

Glendale: Nothing to report.

**5. Update from Nicolet School District**

Kabara said Nicolet is off to a great start to the school year. They have been working on conceptual designs for the new school project.

**6. Director's Report**

Gould introduced new Head of Adult Services Haley Samuelson. She began work at the library on August 29. Gould has been working on the 2023 budget. She attended the Friends of the Library meeting and wrote articles for their newsletter. Staff will be at the Fox Point and Bayside picnics. Gould attended the MCFLS Library Directors Advisory Council September 1, and met with Nyama Reed and Jen Gerber, the respective directors at Whitefish Bay and Shorewood. Gould and Glaisner met with building consultant John Mann and subsequently with Rinka architects for a preliminary review of their work agreement. NSL has received a large donation of hardbound local newspapers. These will be made available for patron use.

**7. Update on Fundraising Campaign**

Glaisner reported that donations can be accepted through the Village of Bayside. Donations can also be made via the NSL Foundation. Gould will ask Bayside to include a link on their website to the campaign.

**8. Future Agenda Items**

Agenda items for the October meeting will include the 2023 budget, the Rinka contract, the Personnel Committee report, and the Finance Committee report.

**9. Adjournment until October 20, 2022 at 9:00 a.m.**

Motion made by Seem/Anderson Knight to adjourn. Motion carried unanimously. Meeting was adjourned at 9:31 a.m.

Respectfully submitted by Rhonda K. Gould, Library Director and recording secretary